

NORTHAMPTON BOROUGH COUNCIL
Overview and Scrutiny Committee

Your attendance is requested at a meeting to be held in The Jeffrey Room,
The Guildhall, St. Giles Square, Northampton, NN1 1DE on
24 September 2018 at 6pm

George Candler
Chief Executive

If you need any advice or information regarding this agenda please phone Tracy Tiff, Scrutiny Officer, telephone 01604 837408 (direct dial), email ttiff@northampton.gov.uk who will be able to assist with your enquiry. For further information regarding **Overview & Scrutiny Committee** please visit the website www.northampton.gov.uk/scrutiny

Members of the Committee

Chair	Councillor Jamie Lane
Deputy-Chair	Councillor Graham Walker
Committee Members	Councillor Rufia Ashraf Councillor Mohammed Azizur Rahman (Aziz) Councillor Alan L Bottwood Councillor Gareth Eales Councillor Penelope Flavell Councillor Luke Graystone Councillor Paul Joyce Councillor Dennis Meredith Councillor Cathrine Russell Councillor Brian W Sargeant Councillor Samuel Kilby-Shaw Councillor Zoe Smith Councillor Jane Birch

Calendar of meetings

Date	Room
12 November 2018 6:00 pm 28 January 2019 29 April 15 July	All meetings to be held in the Jeffery Room at the Guildhall unless otherwise stated

Northampton Borough Overview & Scrutiny Committee

Agenda

Item No and Time	Title	Pages	Action required
1 6:00pm	Apologies		Members to note any apologies and substitution
2	Minutes	1 - 4	Members to approve the minutes of the meeting held on 20 June 2018.
3	Deputations/Public Addresses		<p>The Chair to note public address requests.</p> <p>The public can speak on any agenda item for a maximum of three minutes per speaker per item. You are not required to register your intention to speak in advance but should arrive at the meeting a few minutes early, complete a Public Address Protocol and notify the Scrutiny Officer of your intention to speak.</p>
4	Declarations of Interest (Including Whipping)		Members to state any interests.
5 6:05pm	Enforcement Issues		The Committee to receive a briefing around enforcement of adults riding bicycles on pavements and the parking of cars on pavements
6 6:20PM	The Bus Station	5 - 7	The Committee to receive a briefing around the bus station, including the traffic model.
7 6:35pm	CSP Performance	8 - 13	
8 6:45pm	Performance Monitoring Report	14 - 22	Members to review the Performance Monitoring Report
9	Scrutiny Panels		The Overview and Scrutiny Committee to receive a progress report from the three Scrutiny Panels.
9 (a) 6:55pm	Scrutiny Panel 1	23	
9 (b) 7:00pm	Scrutiny Panel 2	24	
9 (c) 7:05pm	Scrutiny Panel 3	25	
9(D) 7:10PM	Scrutiny Panel 4	26 - 31	

Northampton Borough Overview & Scrutiny Committee

11 7:15pm	Overview and Scrutiny Evaluation of O&S Reports Working Group	32 - 33	The Committee to receive a progress report from the Chair of the Overview and Scrutiny Evaluation of O&S Reports Working Group.
12 7:20pm	Report back from NBC's representative to NCC's Health and Social Care Scrutiny Committee	34 - 35	Councillor Cathrine Russell to provide an update on the work of NCC's Health and Social Care Scrutiny Committee.
13 7:25pm	Potential future pre decision scrutiny		The Overview and Scrutiny Committee to consider any potential issues for future pre decision scrutiny.
14 7:30pm	Urgent Items		This issue is for business that by reasons of the special circumstances to be specified, the Chair is of the opinion is of sufficient urgency to consider. Members or Officers that wish to raise urgent items are to inform the Chair in advance.

NORTHAMPTON BOROUGH COUNCIL

MINUTES OF OVERVIEW & SCRUTINY COMMITTEE

Wednesday, 20 June 2018

COUNCILLORS PRESENT: Councillor Jamie Lane (Chair), Councillors Alan Bottwood, Penny Flavell, Luke Graystone and Zoe Smith

Officers Phil Harris, Head of Housing and Wellbeing
Louise Faulkner, Licensing Team Leader
Katie Young, Senior Regeneration Officer
Tracy Tiff, Scrutiny Officer

Press James Averill, Democracy Reporter

1. APOLOGIES

Apologies for absence were received from Councillor Russell. Councillor Sargeant, Councillor Walker, Councillor G Eales and Councillor Kilby Shaw.

2. MINUTES

The minutes of the meeting held on 30 April 2018 were signed by the Chair as a true and accurate record.

3. DEPUTATIONS/PUBLIC ADDRESSES

There were none.

4. DECLARATIONS OF INTEREST (INCLUDING WHIPPING)

There were none.

5. PERFORMANCE MANAGEMENT SCRUTINY

The Committee noted the written explanation in respect of PP06% change in serious acquisitive crime from baseline.

Louise Faulkner, Licensing Team Leader, presented a written briefing note regarding PP07% Hackney Carriage and Private Hire Vehicles inspected which comply with regulations and elaborated thereon. It was highlighted that during 2017/2018 426 vehicles had been checked.

Phil Harris, Head of Housing and Wellbeing, presented a brief regarding HML01 – total number of households living in temporary accommodation and HM107 – number of households that are prevented from becoming homeless; the salient points were highlighted.

The Committee asked questions, made comment and heard:

- People presenting as needing temporary accommodation is exceeding those leaving this type of accommodation
- 55% of people living in temporary accommodation is in relation to those losing private rented housing

AGREED: That the updates are noted.

6. MONITORING OF O&S REPORTS

(A) HOMELESSNESS (PRE DECISION SCRUTINY)

Phil Harris, Head of Housing and Wellbeing, presented the action plan in relation to the accepted recommendations contained within the O&S Report: Homelessness (Pre Decision Scrutiny) and highlighted the key points.

The Committee asked questions, made comment and heard:

- In response to concerns regarding delays listed on the action plan, Phil Harris advised that the service area was exceedingly busy. For example, a Review of Homelessness is a huge piece of work – a 5 year Homeless Strategy has been produced but additional resources are needed.
- In response to a query regarding the rough sleepers count and whether feedback was provided to Government; Phil Harris advised that not currently but it could be provided.
- In answer to a question whether Unitary status could have an impact regarding Policy going forward, Phil Harris confirmed it is expected to and discussions are ongoing.
- The Committee was concerned regarding the increase in rents in the private sector.

Phil Harris was thanked for his update.

AGREED: That a further update is provided to the November 2018 meeting of this Committee.

(B) ANTI SOCIAL BEHAVIOUR

The Chair confirmed that all actions were now completed therefore monitoring is complete.

(C) EFFECTIVENESS OF THE ENFORCEMENT OF TAXI AND PRIVATE HIRE LICENSING

Louise Faulkner, Licensing Team Leader, provided an update on the actions contained within the O&S Report: Effectiveness of the Enforcement of Taxi and Private Hire Licensing; highlighting the salient points. She displayed the new plate brackets to the Committee.

The Chair asked for a further update to be presented to the January 2019 meeting of this Committee.

AGREED: That a further update be presented to the January 2019 meeting of this Committee.

(D) MATCH DAY PARKING

Katie Young, Senior Regeneration Officer, provided a written brief to the Committee; elaborating on the salient points. The Committee welcomed the work done and was pleased to hear the final meeting of the Working Group was set for early July 2018.

AGREED: That the update is noted and there is no further monitoring required.

(E) NBC OWNED STREET LIGHTING

Katie Young, Senior Regeneration Officer, provided a written brief to the Committee; elaborating on the salient points.

The Chair requested that there is a further update to the November meeting of this Committee.

AGREED: That a further update is presented to the November meeting of this Committee.

7. SCRUTINY PANELS

8. SCRUTINY PANEL 1

Councillor Smith, Deputy Chair, Scrutiny Panel 1, presented the scope for approval.

AGREED: That the scope of the Review for Scrutiny Panel 1 is approved.

9. SCRUTINY PANEL 2

Councillor Flavell, member of Scrutiny Panel 2, presented the scope for approval.

AGREED: That the scope of the Review for Scrutiny Panel 2 is approved.

10. SCRUTINY PANEL 3

Councillor Lane, member of Scrutiny Panel 3, presented the scope for approval.

AGREED: That the scope of the Review for Scrutiny Panel 3 is approved.

11. EVALUATION OF OVERVIEW AND SCRUTINY WORKING GROUP

Councillor Lane, Chair of the Working Group, presented the scope for approval.

AGREED: That the scope of the Scrutiny Activity: Evaluation of Overview and Scrutiny Reports is approved.

12. OVERVIEW AND SCRUTINY REPORTING AND MONITORING WORKING GROUP

The Chair gave background to the Overview and Scrutiny Reporting and Monitoring Working Group. There was a need to confirm the membership for 2018/2019.

Meetings were confirmed as:

- 12 November 2018
- 8 January 2019

Commencing at 5:15pm

Due to the number of apologies, it was AGREED that the Scrutiny Officer would contact the Committee asking Councillors with an interest to be a member of this Group to confirm this.

13. OVERVIEW AND SCRUTINY ANNUAL REPORT 2017/2018

The Chair presented the O&S Annual Report for 2017/2018 for the Committee's consideration and approval.

AGREED: That the O&S Annual Report for 2017/2018 is approved and presented to full Council in July 2018.

14. REPORT BACK FROM NBC'S REPRESENTATIVE TO NCC'S HEALTH AND SOCIAL CARE SCRUTINY COMMITTEE

The update from Councillor Sargeant, NBC's representative to NCC's Health and Social Care Scrutiny Committee was noted.

15. NBCS REPRESENTATIVE, AND DEPUTY REPRESENTATIVE, TO NCC'S HEALTH AND SOCIAL CARE SCRUTINY COMMITTEE

The Chair advised that there is a need to elect a new NBCs Representative, and Deputy Representative, to NCC's Health and Social Care Scrutiny Committee, however, due to the number of apologies, it was AGREED that the Scrutiny Officer would contact the Committee asking Councillors with an interest to let her know.

16. POTENTIAL FUTURE PRE DECISION SCRUTINY

There was none.

17. URGENT ITEMS

There was none.



OVERVIEW AND SCRUTINY

24 September 2018

To provide the Committee with information regarding the North Gate bus station, including the traffic model.

Briefing Note

The North Gate bus station is owned by the Borough Council and managed through its Town Centre Operation team. Day to day operations include health & safety, proactive and reactive maintenance, cleaning & waste disposal, welfare facilities and security services.

The council has sublet two small units within the bus station to a café operator and Stagecoach to provide a Travel Centre which provides travel information for all the bus services. The adjoining Select Convenience shop has direct access into the bus station but are managed and operated separately from the bus station.

North Gate bus station operates 7 days a week throughout the year. It closes on Easter Sunday and Christmas Day only as no buses services run on those days. The bus services operate from 04.30 hours to 23.45 hours Monday – Saturday. Sunday's bus services are reduced and operate between 06.30 hours to 23.30 hours.

All bus routes are managed by Northamptonshire County Council as the Highway Authority who work closely with the Bus Operators. Stagecoach operate the largest number of routes and services (circa 70%) with UNO being the second largest bus operator.

The Borough Council has responsibility for the day to day building operations which include public safety and there are protocols and risk assessments in place to support our staff, contractors, bus operators and bus users.

In March 2014, when the bus station opened additional resources were provided to support bus users, bus operators, contractors and staff through the transitional stage. As the new operations came into place, bus users were advised about which bays the bus service ran from, visitors were guided to the market and other locations across the town centre, bus information displays above bus bays provide key information on timings and the Travel Centre provided face to face help.

North Gate bus station provides a single level provision for all bus users and is compliant with DDA regulations and offer new welfare facilities for users.

North Gate has all a level access for all bus bays which accommodate the needs of all users, other features include a travel centre, café, welfare facilities and public seating. North Gate has an up to date CCTV system and security which provides for a more pleasant experience for bus users as the level of anti-social behaviour is significantly below those experienced in the old Greyfriars bus station.

The bus operator's adapted quickly to the bus interchange incorporating the Drapery bus bays. Bus operators signed a voluntary agreement which set standards for operational workings, provision of welfare facilities and health & safety. Despite some initial concerns the North Gate bus station has received only a handful of complaints over the last 4 years.

Since its opening, minor modifications have been introduced to enhance safety across the board including the general public, bus users and bus drivers. This has included enhancing bay barriers, additional signage to advise the public where to go, information boards for bus passengers and we continue to review operations and ensure safety is maintained.

There have been some incidents since the bus station first opened, these include slips & trips, verbal abuse, assaults, drunken behaviour, near miss, bus on barrier strike, medical illness and criminal damage. In the main, most incidents have been 'low level' and in comparison with the old Greyfriars bus station the numbers are significantly lower.

The Town Centre Operations team and our security contractor manage public safety day to day.

Highways:

There have been issues with cars occasionally driving through the bus station, despite the signage at the entrance but numbers are very low. The County Council, Bus Operators and the Borough have reviewed various options to address this issue.

The highway network around the town centre has remained constant for many years and at times reach bursting point. The ring road around the town centre has peak usage times and should a road accident block the ring road or reduce lane numbers it does not take too long before the knock-on effect creates traffic jams all along the ring road and into the town centre.

The County Council are aware of these issues and have been working with the Borough with the aim to implement improvements to create some additional resilience across the highway network.

The bus interchange which incorporates North Gate and the Drapery have around 100 bus services operating per hour during peak times. On an average days these Services operate without any significant issues. However, should unexpected or unplanned incidents occur which impacts on the ring road then we have experienced / encountered traffic issues in the town centre. The exception to this is around Christmas when traffic numbers increase significantly due to the increase in shoppers coming into the town.

Suggested Future Options:

Improvements to the ring road should be explored with the aim to provide additional resilience to the network.

Highway proposals in Bradshaw Street to be progressed.

Camera enforcement in the Drapery to be progressed.

Author: Derrick Simpson. Town Centre Manager

6 September 2018

Northampton Borough Council Overview and Scrutiny



Overview and Scrutiny Committee

24 September 2018

Briefing Note – Crime & Disorder, Overview & Scrutiny

Summary

On the 3 February 2011 it was agreed that as part of the Overview & Scrutiny Committee role, that in meeting their responsibilities under the Crime and Disorder (Overview and Scrutiny) Regulations 2009, an annual report from the Community Safety Partnership (CSP) would be provided. The report would focus on the levels of CSP performance and whether crime has increased in the light of reduced resources, and if so what measures have been taken to meet any shortfall in performance. The report was to advise the Committee of work undertaken, thereby informing Overview and Scrutiny of further review or scrutiny that may be required.

Community Safety Partnership – Performance Overview

The Community Safety landscape continues to evolve and partners continue to face challenges in having to adapt the way services and initiatives are delivered. However, the principle aim of the CSP remains; 'deliver a safe, confident Northampton by working together to improve the quality of life for local people'.

The following priorities have been identified by the CSP;

1. Reduce Crime – reduce property crime, specifically residential burglary and vehicle crime and support those at risk of becoming victims of crime.
2. Reduce Anti-Social Behaviour & Hate Crime – prevent and tackle incidents of anti-social behaviour, utilising enforcement and working with partners to provide positive interventions. Deliver targeted interventions to raise awareness of anti-social behaviour and hate crime and encourage reporting.
3. Support Vulnerable People – Co-ordinate partnership activity to reduce incidents of domestic and sexual abuse, work with partners to tackle serious organised crime including; child sexual exploitation, human trafficking and modern day slavery. Reduce harm caused by alcohol and substance misuse and use national days and weeks of celebration and commemoration to bring partners, including the community and voluntary sector together, to raise awareness and offer support to the most vulnerable people in our communities.
4. Build Stronger & resilient Communities – improve community confidence and resilience using different forms of engagement, including weeks of action and

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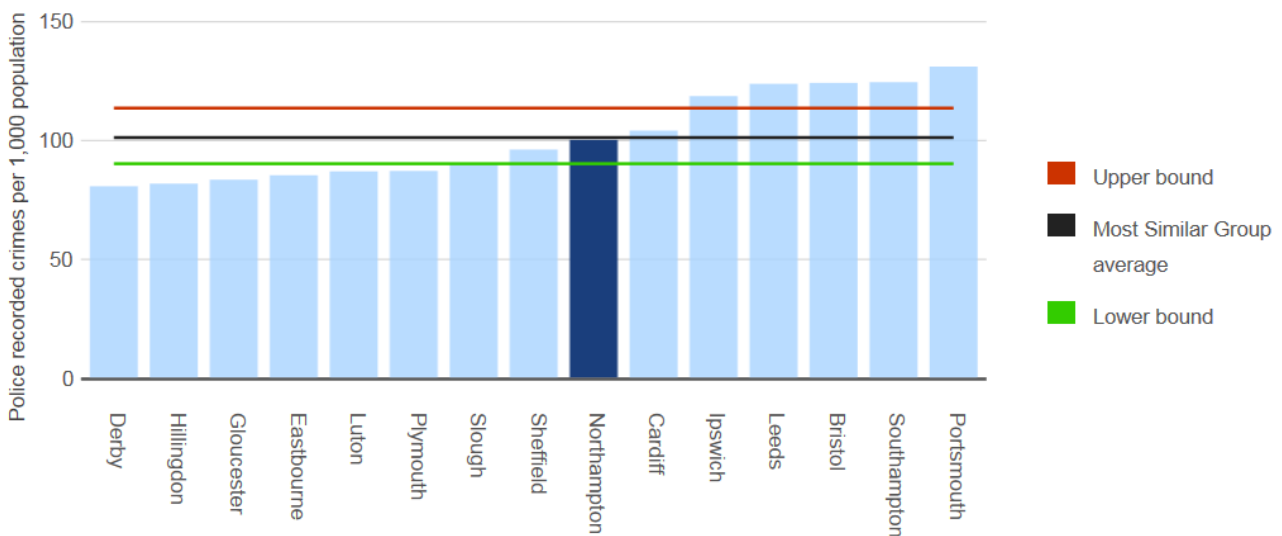
Northampton Borough Council Overview and Scrutiny

community forums, identify opportunities for undertaking restorative justice methods, continue to utilise community payback, volunteers and community and voluntary organisations to address environmental issues in priority areas.

5. Safety in the Night-Time Economy - reducing violent incidents, alcohol and drug misuse and other negative behaviour that is linked to the night-time economy.

Actual Performance

This chart compares the crime rate in Northampton, to the average crime rate across similar areas. It shows the total number of crimes over a twelve month period per thousand residents, for overall crime. In the year ending March 2018, the crime rate in Northampton was about the same as the average crime rate across similar areas.



Over the last 24 months, September 2016 – August 2018, there has been an increase in overall crime in Northampton of 1.55% (+367 crimes). Although an increase, this is a very small increase, when compared to previous years.

Performance varies significantly between different crime types/groups.

Northampton has seen a 1.71% reduction (-50 crimes) in violence with injury offences. There are a significant amount of initiatives being implemented which will continue to have a positive impact upon these figures.

Home Office Counting Rules for recording burglary changed last year. With effect from April 2017, the classification of residential burglary includes all buildings or parts of buildings that are within the boundary of, or form a part of, a dwelling and includes the dwelling itself, vacant dwellings, sheds, garages, outhouses, summer houses and any other structure that meets the definition of a building. It also includes other premises used for residential purposes such as houseboats, residential care homes and hostels. This has resulted in the following increases and reductions within the crime recording types; Residential Burglary 214.43% increase (the new recording category), Domestic Burglary 100% reduction and Non-Domestic Burglary 100% reduction (previous categories used).

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The figures counteract each other, evidencing a slight increase in Residential Burglary. We have seen a reduction in Vehicle Crime, with theft of motor vehicles reducing by 8.60% (-38 crimes) and theft from motor vehicles reducing by 3.85% (-86 crimes).

Furthermore, a downward trend continues to be seen with regards to Anti-Social Behaviour. Reported incidents to the Police have reduced by 22.1% (-2533 incidents). All three ASB incident types have seen a reduction this year, a decrease of 5.39% (-19 incidents) in environmental ASB, 33.71 (-295 incidents) in personal ASB and 38.5% (-642 incidents) in nuisance ASB. However, the data relating to the Police public attitudes survey shows that the percentage of respondents who agreed that the Police and Council were dealing with ASB & crime issues is 30.5% compared to 52.0% for the same period last year. Performance has also declined in relation to the percentage of those surveyed reporting ASB as an issue which has increased from 16.7% in June 2017 to 29.5% in June 2018. We have a number of initiatives and projects in place to improve public confidence and perception.

Specific pieces of work that have taken place in the last twelve months include:

- Partnership 'Weeks of Action', personal safety, anti-social behaviour, hate crime, drugs & alcohol and environmental issues being included. Five weeks of action have been delivered.
- Community Payback have undertaken 15 specific projects so far this year.
- 16 Days of Activism – commenced on 25 November. Working with Northampton Domestic Abuse Service, Northamptonshire Rape Crisis and Northampton University, information stalls have been provided at key locations in high footfall spaces, stories of resilience and a drama production, dealing with the issues of grooming was staged at the Deco, and a film showing of East is East took place at the Errol Flynn.
- Target hardening of vulnerable victims properties continues.
- Northampton's fourth domestic Homicide Review is complete and awaiting Home Office sign off. Partners involved in the review have produced an Action Plan highlighting gaps in the existing process that may have contributed to the homicide. Partners involved in the Reviews will continue to meet to make sure actions within the plan are progressed to mitigate a similar event happening in the future.
- Personal Safety awareness sessions have been delivered to frontline officers.
- Cuckooing Multi-Case Management meetings set up, to tackle the issue of vulnerable people's homes being taken over as an operations base for selling drugs and identifying offenders involved and safeguard vulnerable and exploited residents.
- Cuckooing Training delivered to more than 150 frontline officers
- Child Sexual Exploitation event held at the Deco Theatre during national online

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safety day. Drama production and awareness session delivered to 500 young people across 10 of our primary and secondary schools.

- Knife Crime Launch in the summer, promotional materials produced to raise awareness of the dangers and consequences of carrying a knife.
- £354,706, secured from the Home Office's Trusted Relationships Fund for the next two years, with a potential of additional funding for a further two years, a total of £470,936 (subject to the Governments Spending Review) to help increase the support available to the town's most vulnerable young people. The funding will enable Northampton Borough Council and Free2Talk, to deliver interventions and mentoring, lasting up to a year, to young people most at risk of getting involved in knife crime and anti-social behaviour.
- Street Football continued in hot spot locations.
- School Pastors continue to operate at Northampton Academy and Weston Favell Academy, with regular patrols taking place on Thursday's and Friday's with pastoral support being provided as and when required.
- Street Pastor Scheme continues to operate in the Town Centre.
- Purple Flag for the Town Centre achieved.
- The media campaign focusing on the night time economy, 'Nights Out Northampton' continues. Key messages of the campaign will focus on personal safety, alcohol awareness and projects that are currently being developed, including a 'taxi-marshalling scheme' and 'safer routes home'.
- Ongoing work with University of Northampton and the student Union as they move to the town.
- Security marking of property and bicycles being undertaken in hot spot locations, including parks, schools and in the Town Centre.
- Work on anti-social behaviour cases continues with 43 open cases currently in the Anti-Social Behaviour Unit. 33 Community Protection Warning letters have been issued, 20 full Community Protection Notices served, 8 Criminal Behaviour Orders granted and a Cuckooing specific Civil Injunction issued.
- Marble Arch PSPO obtained.
- During the six week summer holidays, six partnership days of action took place, working with partners to tackle anti-social behaviour, street drinking and begging, in the Town Centre.
- Funding provided for additional police resource on the Town Centre, to provide visibility, improve the feeling of safety and to tackle anti-social behaviour and crime.
- Community Events held for International Women's Day, International Men's Day,

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and International Day for Persons with a Disability Day, International Youth Day and National Hate Crime Week. These events were utilised to bring the community together, to get key messages out to the community. Including how to stay safe, get help and support and to raise awareness of hate crime, domestic abuse, mental health and equality.

- I'm Still Me LGBTQ learning conference delivered. Attended by approx. 65 delegates covering 40 schools and organisations across Northamptonshire.
- Through the Partnership Grants process, funding has been allocated to groups that support Community Safety activity such as domestic abuse, young people, and night time economy.

Specific pieces of work that will take place in the next three months:

- CSP are funding the Youth Offending Service to deliver knife crime awareness in our ten secondary schools, colleges, and the University from September 2018.
- Together with Leicestershire Community Safety Partnership, Northampton CSP have funded East Midlands Ambulance Service to produce a short video, highlighting the consequences of knife crime, to be used in conjunction with the awareness raising work we are doing in schools.
- Primary Schools Community Safety event to take place next month, working with partners, including Fire Service, Northants Police, Network Rail and the Youth Offending Service. More than 300 year 5 and 6 students will be in attendance. The event will involve workshops, drama productions and presentations covering our community safety issues for young people in the town, specifically; railway safety, child sexual exploitation, knife crime, personal safety and anti-social behaviour.
- Hate Crime Week and the launch of our 'Equality Allies' programme.
- Implement a Taxi Marshal Scheme in the Town, working peak times.
- Develop a Safer Routes Home Scheme, working with University of Northampton.

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Northampton Borough Council Overview and Scrutiny

Conclusion

Northampton's crime statistics, when compared to other areas of a similar demographic, are no better or worse. Although we have seen a slight increase in overall crime in the Town, for many of the individual specific crime types, there has been an improvement in comparison to the previous year's performance.

The CSP continues to work closely with partner agencies, particularly the Police, the Office of the Police and Crime Commissioner, East Midlands Ambulance Service, Youth Offending Service, University of Northampton and Community and Voluntary Organisations to deliver activities that will tackle our key issues. There are a number of initiatives being implemented that should have a positive impact and ensure that an effective multi-agency approach will be taken in tackling crime and anti-social behaviour.

Brief Author: Vicki Rockall, Community Safety & Engagement Manager on behalf of Councillor Anna King, Portfolio Holder for Community Safety & Engagement – September 2018.

Corporate Performance

All Measures Report

June 2018

NORTHAMPTON
BOROUGH COUNCIL

Introduction

The report details the full list of performance measures monitoring the Council's Corporate Plan by corporate priority and is published quarterly.

The measures contained within this report are monitored on a monthly, quarterly, half yearly or four monthly basis.

Performance is reported against the latest report period and then by overall performance year to date (YTD). Overall YTD performance is monitored against the current profiled target and helps us to keep track of the progress towards meeting the annual target.

Performance comparison against the same time last year is highlighted where comparative data is available.

Report Key:

-  Exceptional or over performance
-  On or exceeding target
-  Within agreed tolerances
-  Outside agreed target tolerance
-  Good to be low: Better
-  Good to be low: Worse
-  Good to be High: Better
-  Good to be High: Worse
-  No change
-  No data or target available
-  No data available
-  No target available

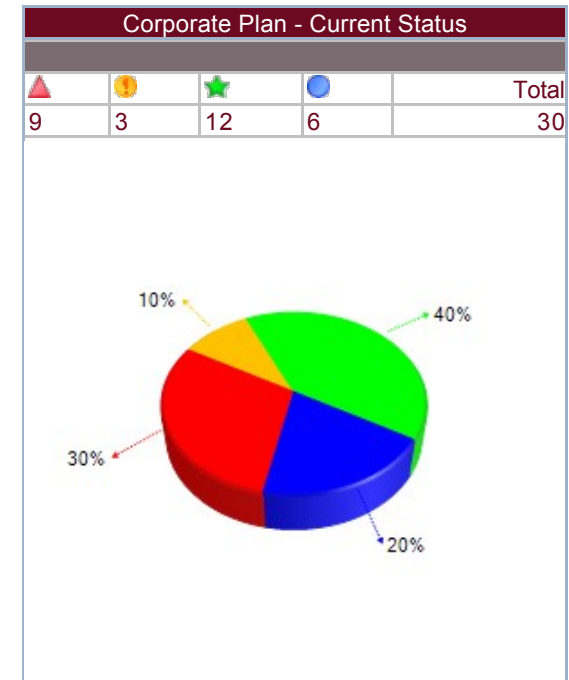
NBC Corporate Plan

The table below has been included for informational purposes, and shows the current year to date performance of each element of the Corporate Plan. The Alerts are generated from the PIs which each Service Area aligned to the 8 priorities during the service planning process.

Corporate Plan	
	YTD
NBC Corporate Plan - Securing Northampton's Future	!

Theme	
Working Hard and Spending your Money Wisely - Delivering quality modern services	
Safer Communities - Making you feel safe and secure	
Protecting Our Environment - A clean and attractive town for residents and visitors	
Northampton Alive - A vibrant successful town for now and the future	
Love Northampton - Enhancing leisure activities for local people and encouraging participation	
Housing for Everyone - Helping those that need it to have a safe and secure home	

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Monthly Measures

Measure ID & Name	Mar 18	Apr 18	May 18	Jun 18	Overall perf. to date	YTD	Current Profiled Target	Outturn Target	Polarity	Perf. vs. same time last year	YTD value same time last year
+ AST05a External rental income demanded against budgeted income (M) All external rental income is demanded.	? ?	100.00 %	100.00 %	100.00 %	100.00 %	100.00 %	95.00 %	95.00 %	Bigger is Better	?	?
Source Date 30/06/2018											
+ AST05b % commercial rent demanded within the last 12 months (more than 2 months in arrears) (M) We are currently undertaking an exercise to pursue 100% of all outstanding debts. We will recommence full reporting during Quarter 2.	? ?	? ?	? ?	? ?	? ?	? ?	98.00 %	98.00 %	Smaller is Better	?	?
Source Date 30/06/2018											
+ AST12 % achieved where return on (sub group) investment properties meets agreed target rate (M)	? ?	? ?	? ?	? ?	? ?	? ?	?	?	Bigger is Better	?	?
Source Date 30/06/2018											
+ BV008 Local invoices paid within 10 days (M) Performing within target for the quarter.	97.97	93.41	94.00	99.60	99.60	99.60	80.00	80.00	Bigger is Better		85.69
Source Date 30/06/2018											
+ BV008 Percentage of invoices for commercial goods & serv. paid within 30 days (M) Performing within target	98.90 %	99.10 %	94.00 %	99.60 %	99.60 %	99.60 %	99.00 %	99.00 %	Bigger is Better		99.60 %
Source Date 30/06/2018											
+ BV012_12r Ave. no. of days/shifts lost to sickness for rolling 12 month period (M) A full restructure of staff into the correct teams is now completed. HR will be investigating why the sickness figures appear high and report fully in the next quarter.	? ?	12.59	11.79	11.20	11.20	11.20	9.00	9.00	Smaller is Better		9.03
Source Date 30/06/2018											
Source Date 30/06/2018											
+ CS05 Percentage satisfied with the overall service provided by the Customer Service Officer (M) 18 Surveys received, 17 Satisfied, 1 Dissatisfied	92.00 %	91.07 %	88.71 %	94.44 %	90.44 %	90.44 %	90.00 %	90.00 %	Bigger is Better		93.95 %
Source Date 30/06/2018											
+ CS13a % of calls for NBC managed services into contact centre answered (M) Customer Services hit an overall target of 95.43% with a total of 14,300 calls which is an increase by 269 in comparison to May's contacts. We have consistently hit target in all areas with an average wait time of 1 minute and 26 seconds.	92.05 %	94.64 %	95.78 %	95.60 %	95.35 %	95.35 %	90.00 %	90.00 %	Bigger is Better		86.23 %
Source Date 30/06/2018											
+ CS14a % OSS customers with an appointment seen on time (M) Customer Services One Stop Shop hit an overall target of 96.4% with a total of 337 appointments booked. We have also dealt with 1526 customer document drop ins which is a decrease in comparison to last month's figures. We are hoping to see a further reduction in average service time due to the recent implementation to the keys process.	97.0 %	94.1 %	95.4 %	96.4 %	95.3 %	95.3 %	90.0 %	90.0 %	Bigger is Better		93.2 %
Source Date 30/06/2018											
+ ESC01n Total bins/boxes missed in period (M) The new contract with Veolia commenced at the beginning of June. We are currently working with them report on the KPIs from the beginning of Quarter 2.	740	567	? ?	? ?	? ?	? ?	351	1,458	Smaller is Better	?	1,515
Source Date 30/06/2018											

Monthly Measures

Measure ID & Name	Mar 18	Apr 18	May 18	Jun 18	Overall perf. to date	YTD	Current Profiled Target	Outturn Target	Polarity	Perf. vs. same time last year	YTD value same time last year
+ ESC02 % missed bins corrected within 24hrs of notification (M)	97.03 %	86.95 %	?	?	?	?	84.00 %	84.00 %	Bigger is Better	?	92.15 %
The new contract with Veolia commenced at the beginning of June. We are currently working with them report on the KPIs from the beginning of Quarter 2											
Source Date 30/06/2018											
+ ESC04 % household waste recycled and composted (NI192) (M)	31.88 %	44.17 %	?	?	?	?	49.00 %	49.00 %	Bigger is Better	?	46.50 %
The new contract with Veolia commenced at the beginning of June. We are currently working with them report on the KPIs from the beginning of Quarter 2											
Source Date 30/06/2018											
+ ESC09 % of Fly Tipping incidents removed within 2 working days of notification (SO2) (M)	99.93 %	99.94 %	?	?	?	?	98.00 %	98.00 %	Bigger is Better	?	99.83 %
Source Date 30/06/2018											
+ HML01 Total no. of households living in temporary accommodation (M)	247	263	256	271	271	180	180	180	Smaller is Better		164
From 3rd April 2018, the Council is required to accommodate households in temporary accommodation for an extended period in accordance with our new duties under the Homelessness Reduction Act 2017. The extended stays, coupled with the lack of move on opportunities for households who are accepted as homeless, is causing the number of households residing in temporary accommodation to increase further. However, the Council continues to provide self-contained temporary accommodation to homeless households meaning that there is now minimal use of B&B accommodation.											
Source Date 30/06/2018											
HML07 Number of households that are prevented from becoming homeless (M)	50	26	24	31	81	150	600	600	Bigger is Better		233
While preventing homelessness - especially when it involves the loss of private rented accommodation - continues to be very difficult, these figures are lower than expected. At the end of March 2018, the Council procured a new specialist IT system to record the work of the Housing Options & Advice Service under the requirements of the new legislation. Now that the training plan has been completed, it is anticipated that with accurate and effective recording of homelessness prevention activity, we will see an increase in the number of preventions recorded in the next quarter.											
Source Date 30/06/2018											
HML09 Number of households for whom a full homelessness duty is accepted (M)	35	24	16	26	66	240	960	960	Smaller is Better		129
As expected, the acceptances for this quarter are much lower than in previous quarters. This is because from 3rd April 2018, the Council is required to work with homeless households to relieve their homelessness for a 56 day period, before it is able to make a decision to accept them. The acceptances for April and May are 'pre Homelessness Reduction Act cases', the initial 56 day period ended at the end of May 2018, so we now expect the number of acceptances to return to previous levels.											
While the Homelessness Reduction Act is designed to reduce the number of homelessness acceptances (as a result of a focus on early intervention and the prevention or relief of homelessness) this will only be achieved if there are viable housing solutions available to those in need.											
Source Date 30/06/2018											
+ IG03 % FOI/EIR cases responded to within 20 working days (M)	97.6 %	98.5 %	96.0 %	86.0 %	86.0 %	100.0 %	100.0 %	100.0 %	Bigger is Better		97.9 %
June saw a problem with several requests going to the Spam folder which was not picked up until several requests were out of time. Of the 12 discovered, 5 were for NCC service requests, 2 was information that is in the open data section, 2 were vexatious, 1 requested information not held by NBC and 1 was NPH. The one relevant request received an apology, but all were contacted and apologised to. This has been rectified with the spam folder being checked much more frequently.											
Source Date 30/06/2018											
+ IG04 % Subject Access requests responded to within 40 days (M)	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %	Bigger is Better		90.0 %
Performing within target.											
Source Date 30/06/2018											
+ NI157a % Major Planning applications determined in 13 weeks or agreed extension (M)	?	100.00 %	100.00 %	100.00 %	100.00 %	100.00 %	100.00 %	100.00 %	Bigger is Better	?	?
100% applications determined within agreed time scales.											
Source Date 30/06/2018											

Monthly Measures

Measure ID & Name	Mar 18	Apr 18	May 18	Jun 18	Overall perf. to date	YTD	Current Profiled Target	Outturn Target	Polarity	Perf. vs. same time last year	YTD value same time last year
+ NI157b % of 'minor' planning apps determined within 8 weeks or agreed extension (M)	? ?	100.00 %	100.00 %	100.00 %	100.00 %		95.00 %	95.00 %	Bigger is Better	?	?
100% applications determined within agreed time scales.											Source Date 30/06/2018
+ NI157c % of 'other' planning apps determined within 8 weeks or agreed extension (M)	? ?	100.00 %	100.00 %	98.36 %	99.57 %		95.00 %	95.00 %	Bigger is Better	?	?
98% applications determined within agreed time scales. Due to very heavy workload and the case officer was dealing with 11 phone kiosks applications that were due, the application was out of time											Source Date 30/06/2018
+											
											Source Date 30/06/2018
+ PP22 % Hackney Carriage and private hire vehicles inspected which comply with regulations (M)	65.06 %	66.67 %	100.00 %	76.47 %	80.00 %		70.00 %	70.00 %	Bigger is Better		55.71 %
											Source Date 30/06/2018
+ PP53a % Service Requests responded to within 5 working days (M)	89.57	79.88	86.58	88.48	85.18		92.00	92.00	Bigger is Better	?	?
The failure to meet the service level for response time is due partly to staff absence and partly to time being spent carrying out other duties. These have included helping with the aftermath of the flood in the Far Cotton, and other areas of Northampton in May, and ensuring that a higher than usual reported number of issues raised by the ending of the cleansing contract, and ensuring a smooth start with the Veolia contract. There is also a member of the team currently having to take sick leave which impacts on a small team.											Source Date 30/06/2018

Quarterly Measures

Measure ID & Name	Sep 17	Dec 17	Mar 18	Jun 18	Overall perf. to Date	YTD	Current Profiled Target	Annual Target	Polarity	Perf. vs. same time last year	YTD value same time last year
HMO01 No. HMOs with Mandatory licence (Q)	387	403	405	406	406		340	340	Bigger is Better		352
This performance indicator continues to perform above target.											
Source Date 30/06/2018											
HMO08 No. of HMOs with an additional licence (Q)	500	507	512	490	490		500	550	Bigger is Better		537
We continue to use a range of intelligence and resources to record information about unlicensed premises, and vigorously pursue unlicensed properties.											
Source Date 30/06/2018											
+ IG01 % LGO cases responded to within 28 days (excl. pre-determined cases) (Q)	100.0 %	100.0 %	100.0 %	50.0 %	50.0 %		100.0 %	100.0 %	Bigger is Better		100.0 %
1 response was made within 27 days, 1 took 32 days due to the Chief Executive being on leave so could not sign off on the response.											
Source Date 30/06/2018											
+ IG02 Av. days to respond to LGO enquiries (excl. pre-determined cases) (Q)	28.00	25.00	25.00	28.00	28.00		28.00	28.00	Smaller is Better		27.50
Performing within target											
Source Date 30/06/2018											
MPE01 No. of new businesses locating on NWEZ (Q)	2	5	3	2	2		5	20	Bigger is Better		3
Early progress with the development was successful and we are now entering the next phase of the project whereby we will need to develop a new marketing strategy to attract more business to the town. This will be combined with an overall town centre development strategy.											
Source Date 30/06/2018											
MPE02 No. of new jobs created on NWEZ (Q)	5	24	6	16	16		50	200	Bigger is Better		20
Mahle Powertrain have completed their expansion in Q1 bringing in £6.22 M of private sector capital investment and 16 additional jobs.											
Source Date 30/06/2018											
+ PP16 % Off licence checks that are compliant (Q)	0.00 %	50.00 %	75.00 %	54.55 %	54.55 %		60.00 %	60.00 %	Bigger is Better		33.33 %
Checks carried out during this period were targeted in response to complaints and concerns about specific premises. it is therefore not unexpected that non compliance was found. Appropriate advice and enforcement action has been taken to address non compliance identified.											
Source Date 30/06/2018											
TCO05n Town Centre footfall (Q)	4,033,739	4,387,058	3,268,498	3,864,070	3,864,070		4,000,000	14,700,000	Bigger is Better		4,129,997
Footfall in the first quarter fell below expected targets due to the various factors including inclement weather in April, and a heat wave in June which appeared to reduce visitors to town centre.											
Source Date 30/06/2018											

4 Monthly Measures

Measure ID & Name	Jul 17	Nov 17	Mar 18	Overall perf. to Date	YTD	Current Profiled Target	Annual Target	Polarity	Perf. vs. same time last year	YTD value same time last year
ESC05 % of Land and Highways assessed falling below an acceptable level - Litter (NI195a) (4M)	3.33 %	3.17 %	5.67 %	4.39 %		2.00 %	2.00 %	Smaller is Better		3.39 %
We continue to work with contractors to ensure that land and highways falling below acceptable levels are cleared as quickly as possible.										Source Date 31/03/2018
ESC06 % of Land and Highways assessed falling below acceptable level - Detritus (NI195b) (4M)	2.66 %	2.17 %	3.50 %	3.26 %		4.00 %	4.00 %	Smaller is Better		3.28 %
Performing to target over the year.										Source Date 31/03/2018
ESC07 % of Land and Highways assessed falling below acceptable level - Graffiti (NI195c) (4M)	0.65 %	0.50 %	1.00 %	0.75 %		2.00 %	2.00 %	Smaller is Better		0.89 %
Performing within target over the year.										Source Date 31/03/2018
ESC08 % of Land and Highways assessed falling below acceptable level - FlyPosting (NI195d) (4M)	0.00 %	0.00 %	0.00 %	0.00 %		2.00 %	2.00 %	Smaller is Better		0.00 %
Performing with target for the year.										Source Date 31/03/2018

Major Project update

Delivery of the Northampton Waterside Enterprise Zone

University of Northampton reported 332 construction jobs in Quarter 1, with a further £11.5 m being secured to support the development works. Construction works are now complete.

MAHLE Powertrain Limited completed their expansion in Q1 bringing in £6.22 m of private sector capital investment, creating approximately 16 additional jobs and redeveloping 0.1444 ha of land with a floor area of 1,600 sqm.

Source Date 30/06/2018

Development of the Greyfriars site

Structural surveys commissioned on Belgrave House to determine suitability for residential properties. Proposals to undertake fresh study to determine best options for the development of the site are being discussed with the Leader.

Source Date 30/06/2018

Restoration and regeneration of Delapre Abbey and Park

Delapre Abbey opened to the public in March 2018. A Certification of Occupation was issued by Building Control. All outstanding electrical issues are complete.

Source Date 30/06/2018

Delivery of the Business Incentive Scheme and account management to key businesses

Three new businesses were supported in Q1, creating 4 additional jobs and attracting £59,537 of private sector investment. For 2017/2018, 24 businesses were supported with £202,220 committed grants. 96 jobs created that leveraged approx. £924,804 of private sector investment. Four new applications are ready to go to the next Board meeting in Q2.

Source Date 30/06/2018

Delivery of the Four Waterside Development

Awaiting proposal and master plan from development partner for a scheme based on 3 pre-lets.

SEMLEP have agreed to fund the diversion of the main sewer and we have entered into discussions with Anglian Water about doing this in advance of any development works.

22

Source Date 30/06/2018

Development of the Cultural Quarter

The Museum Project Tenders will now go to Cabinet in July, once the returns have been reviewed. Exhibition design is proceeding. Final scoring to take place in Q2, with a final selection being made following Cabinet approval.

Source Date 30/06/2018

Development of the Cultural Quarter

Vulcan Works - A European Regional Development Fund application was submitted on 12th April 2018 with a final decision expected end of July. Contract notice published on 12th June 2018 with a deadline of 12th July 2018. Full official journal of the European Union tender process to commence in the next quarter.

Source Date 30/06/2018

Delivery of the Castle Station development

Discussions remain ongoing for this project. An initial meeting with NBC, Network Rail, DfT and West Midlands Trains has taken place. A further meeting is scheduled upon Network Rail and West Midlands Trains gathering evidence and data.

Source Date 30/06/2018



**NORTHAMPTON
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NORTHAMPTON BOROUGH COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE

24 SEPTEMBER 2018

BRIEFING NOTE:

SCRUTINY PANEL 1 - HOMELESSNESS AND ROUGH SLEEPERS

1 INTRODUCTION

- 1.1 Since the last meeting of the Overview and Scrutiny Committee, the Scrutiny Panel has held two evidence gathering meetings.

2 UPDATE

- 2.1 The Scrutiny Panel received a presentation that set the scene for the Review, approved its core questions to be put to key expert advisors and attended a number of site visits. A Community Impact Assessment for the Review was completed and has been published.
- 2.2 At the meeting held on 6 September 2018, the Scrutiny Panel received responses to its core questions from key internal expert advisors; received a briefing note around published papers about rough sleeping and homelessness. A member of the public attended the meeting and gave details of his experiences of being homeless. The Scrutiny Panel also watched a TED talk around Housing First, which was highly relevant to the purpose of this Scrutiny Review.
- 2.3 Further evidence gathering meetings are scheduled, with the next one set for 8 November 2018.
- 2.4 In accordance with the Scrutiny Panel Protocol the Chair of this Scrutiny Panel will provide written progress reports to future meetings of the Overview and Scrutiny Committee for information.

3 RECOMMENDATION

- 3.1 That the Overview and Scrutiny Committee notes the progress report.

Author:

Tracy Tiff, Overview and Scrutiny Officer, on behalf of Councillor Cathrine Russell, Chair, Scrutiny Panel 1

11 September 2018 **23**



NORTHAMPTON BOROUGH COUNCIL
OVERVIEW AND SCRUTINY COMMITTEE

24 SEPTEMBER 2018

BRIEFING NOTE:

SCRUTINY PANEL 2: THE MOVE OF THE UNIVERSITY

1 INTRODUCTION

- 1.1 Since the last meeting of the Overview and Scrutiny Committee, the Scrutiny Panel has held two evidence gathering meetings.

2 UPDATE

- 2.1 The Scrutiny Panel received a presentation that set the scene for the Review, approved its core questions to be put to key expert advisors and attended a site visit of the University. A Community Impact Assessment for the Review was completed and has been published.
- 2.2 At the meeting held on 13 September 2018, the Scrutiny Panel received responses to its core questions from key internal expert advisors; received the findings from its site visit and a briefing note about Energy Centre.
- 2.3 Further evidence gathering meetings are scheduled, with the next one set for 22 November 2018.
- 2.4 In accordance with the Scrutiny Panel Protocol the Chair of this Scrutiny Panel will provide written progress reports to future meetings of the Overview and Scrutiny Committee for information.

3 RECOMMENDATION

- 3.1 That the Overview and Scrutiny Committee notes the progress report.



**NORTHAMPTON
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NORTHAMPTON BOROUGH COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE

24 SEPTEMBER 2018

BRIEFING NOTE:

SCRUTINY PANEL 3 - NORTHAMPTON POST UNITARY

1 INTRODUCTION

- 1.1 Since the last meeting of the Overview and Scrutiny Committee, the Scrutiny Panel has held one evidence gathering meeting, with a further scheduled for 20 September 2018.

2 UPDATE

- 2.1 The Scrutiny Panel received a presentation that set the scene for the Review, approved its core questions to be put to key expert advisors and attended a number of site visits. A Community Impact Assessment for the Review was completed and has been published.
- 2.2 At the meeting scheduled for 20 September 2018, the Scrutiny Panel will receive responses to its core questions from key internal expert advisors; receive a briefing note around desktop research and a further briefing note detailing the findings from its recent site visits to two Town Councils.
- 2.3 Further evidence gathering meetings are scheduled, with the next one set for 29 November 2018.
- 2.4 In accordance with the Scrutiny Panel Protocol the Chair of this Scrutiny Panel will provide written progress reports to future meetings of the Overview and Scrutiny Committee for information.

3 RECOMMENDATION

- 3.1 That the Overview and Scrutiny Committee notes the progress report.

Author: Tracy Tiff, Overview and Scrutiny Officer, on behalf of Councillor Brian Sargeant, Chair, Scrutiny Panel 3

11 September 2018



NORTHAMPTON BOROUGH COUNCIL
OVERVIEW AND SCRUTINY COMMITTEE

24 SEPTEMBER 2018

BRIEFING NOTE:

SCRUTINY PANEL 4 – ADULT SOCIAL CARE FACILITIES

1 INTRODUCTION

- 1.1 The Overview and Scrutiny Committee commissioned Scrutiny Panel 4 to undertake a Review regarding: Adult Social Care Facilities the rationale being “to carry out investigation into Adult Social Care facilities in the area to identify future demand patterns, in order that the new Unitary Council is able to better plan for the needs of older people in the future.”
- 1.2 Membership of the Scrutiny Panel comprises Councillor Jamie Lane (Chair); Councillors Sally Beardsworth, Julie Davenport, Janice Duffy, Penny Flavell, Anamul Haque (Enam), Brian Oldham, Cathrine Russell and Zoe Smith.
- 1.3 The Scrutiny Panel suggested that two Non-Executives from NCC are co-opted to this Review.
- 1.4 At the inaugural meeting of the Scrutiny Panel, Councillors agreed the scope of the Review; a copy is attached at Appendix A, for the Committee’s approval.

2 UPDATE

- 2.1 In discussing the purpose of the Review, the Scrutiny Panel felt that it should read “
- 2.2 In discussing the rationale for the Review, the Scrutiny Panel felt that the required outcome should be:
 -
- 2.3 The schedule of meetings comprises:-

- 9 August 2018 - Scoping meeting
- 8 October - Evidence gathering
- 6 November - Evidence gathering
- 6 December - Evidence gathering
- 17 January 2019 - Evidence gathering
- 11 February - Evidence gathering
- 1 April - Approval final report

2.4 Various site visits will be programmed in during this period, if required.

2.5 Meetings of the Scrutiny Panel will commence at 6.00pm and be held in both the Jeffery Room at the Guildhall.

2.5 In accordance with the Scrutiny Panel Protocol the Chair of this Scrutiny Panel will provide written progress reports to future meetings of the Overview and Scrutiny Committee for information.

3 RECOMMENDATION

3.1 That the Overview and Scrutiny Committee approves the scope of the Scrutiny Panel 4, as attached at Appendix A.

Author: Tracy Tiff, Overview and Scrutiny Officer, on behalf of Councillor Jamie Lane, Chair, Scrutiny Panel 3

10 August 2018



OVERVIEW AND SCRUTINY

SCRUTINY PANEL 4 - ADULT SOCIAL CARE FACILITIES

1. Purpose/Objectives of the Review

- To investigate Adult Social Care Facilities in the area to identify future demand patterns, in order that any new Unitary Council is able to better plan for the needs of older people.

Key Lines of Enquiry

- To gain an understanding of the demand patterns for Adult Social Care in the area that is proposed for the new Unitary Council
- To assess the extent of the need for Adult Social Care in the area and assess the initiatives currently in place to provide Adult Social Care
- To gain an understanding of the causes and barriers to receiving Adult Social Care
- To gain an understanding of the current facilities for Adult Social Care and whether there are any gaps of provision
- To gain an understanding of partnership working for Adult Social Care and how this can be improved
- To gain an understanding of the structure of the Adult Integrated Care Programme
- To gain an understanding of the Governance Arrangements for the Social Care Integrated Programme
- Identify any specific groups that are not accessing Adult Social Care Facilities
- To gain an understanding of care in the community and how it is assessed and monitored
- To gain an understanding of the extent of adult care responsibilities that will fall upon the proposed new Unitary Authority and the degree of necessary preparation.
- To gain an appreciation of the statutory responsibilities in respect of the duty of care obligations and their financial consequences.

2. Outcomes Required

- To identify future demand patterns, in order that any new Unitary Council is able to better plan for the needs of older people
- To make recommendations, as appropriate, regarding future Social Adult Care facilities
- To make recommendations, as appropriate, to the MPs
- To submit the final report of the Scrutiny Panel to the shadow Board for the new Unitary Council

3. Information Required

- Background data
- Background reports
- Best practice data
- Desktop research
- Evidence from expert internal witnesses
- Evidence from expert external witnesses
- Site visits (if applicable)

4. Format of Information

- Background data, including:
 - Presentation to set the scene: Current Adult Social Care Facilities
 - Relevant national and local background research papers
 - Definitions in respect of Adult Social Care
 - Relevant Council Policies, Project Plans, Business Plans and Strategies:
 - Relevant Statistics
 - Relevant Legislation and Guidance, including:
 - ADASS Guidance 2009
 - The Health and Social Care Act 2012
 - CARE Act 2014
 - Human Rights Act 1998
 - Mental Health Act 1983
 - Relevant published papers on Adult Social Care

- Best practice external to Northampton
- Report back from the Centre for Public Scrutiny Conference – Health and Social Care
- Internal expert advisors:
 - Cabinet Member for Housing, NBC
 - Head of Housing and Wellbeing, NBC
- External expert advisors:
 - Head of Protecting Vulnerable Persons, Northamptonshire Police
 - Director of Public Health, Northamptonshire County Council
 - Director, Healthwatch Northamptonshire
 - Director, Northampton Health Trust
 - Ward Managers, Northampton General Hospital
 - Other various representatives of Northants Health including GPs
 - Chief Executive, Northants - Age UK
 - Chief Executive, Northants Carers' Associations
 - Manager, Independent Living organisation, Northampton
 - Cabinet Member for Adult Social Care, Northamptonshire County Council
 - Director for Adult Social Care, Northamptonshire County Council
- Case Studies from Ward Councillors
- Site visits, as applicable

5. Methods Used to Gather Information

- Minutes of meetings
- Desktop research
- Site visits
- Officer reports
- Presentations
- Examples of best practice
- Witness Evidence:-
 - Key witnesses as detailed in section 4 of this scope

6. Co-Options to the Review

- To be confirmed

7. Community Impact Screening Assessment

- A Community Impact Screening Assessment to be undertaken on the scope of the Review

8. Evidence gathering Timetable

August 2018 – March 2019

- | | |
|-------------------|-------------------------|
| • 9 August 2018 | - Scoping meeting |
| • 8 October | - Evidence gathering |
| • 6 November | - Evidence gathering |
| • 6 December | - Evidence gathering |
| • 17 January 2019 | - Evidence gathering |
| • 11 February | - Evidence gathering |
| • 1 April | - Approval final report |

Various site visits will be programmed during this period, if required.

Meetings to commence at 6.00 pm

9. Responsible Officers

Laurie Gould Solicitor and Tracy Tiff, Scrutiny Officer

10. Final report presented by:

Completed by April 2019. Presented by the Chair of the Panel to the Overview and Scrutiny Committee and then to Cabinet.

11. Monitoring procedure:

Review the impact of the report after six months



**NORTHAMPTON
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OVERVIEW AND SCRUTINY COMMITTEE

24 SEPTEMBER 2018

BRIEFING NOTE:

OVERVIEW AND SCRUTINY – EVALUATION OF O&S REPORTS

1 INTRODUCTION

- 1.1 Since the last meeting of the Overview and Scrutiny Committee, the Working Group has held two evidence gathering meetings.

2 UPDATE

- 2.1 At the meeting held on 2 July 2018 the Committee evaluated the effectiveness of the following reports:

- Planning (2005/2006)
- Tree Policy (2005/2006)
- Allotments(Water Charges) 2005/2006
- Street Scene (2005/2006)

- 2.2 At the meeting scheduled for 17 September 2018, the Working Group will review the effectiveness of the following previous Overview and Scrutiny Reports:

2006/2007

- [Tree policy](#)
- [Homelessness \(rough sleepers\) task and finish group](#)
- [Community safety \(evaluation of dispersal orders\)](#)

2007/2008

- [Community engagement](#)
- [Voluntary sector](#)

2009/2010

[Community Centres](#) This scrutiny review was shortlisted for a Centre for Public Scrutiny Good Scrutiny Award. As part of the shortlist process,

a [video](#) was produced. The judges thought that this work, which facilitated the transfer of a large number of community facilities from the council to community control, demonstrated the contribution that scrutiny can make to implementing a key Government policy around community asset transfer successfully at local level.

2.3 Further meetings are scheduled, with the next one set for 19 November 2018.

2.4 In accordance with the Scrutiny Panel Protocol the Chair of this Scrutiny Panel will provide written progress reports to future meetings of the Overview and Scrutiny Committee for information.

3 RECOMMENDATION

3.1 That the Overview and Scrutiny Committee notes the progress report.

Author: Tracy Tiff, Overview and Scrutiny Officer, on behalf of Councillor Jamie Lane, Chair
11 September 2018

Northampton Borough Council Overview and Scrutiny



Overview and Scrutiny Committee

24 September 2018

Briefing Note: Northamptonshire County Council's (NCC) Health, Adult Care & Wellbeing Scrutiny Committee

1 Background

- 1.1 Councillor Cathrine Russell is Northampton Borough Council's representative to Northamptonshire County Council's (NCC) Health, Adult Care and Wellbeing Scrutiny Committee. Councillor Penny Flavell is the substitute.
- 1.2 A meeting of NCC's Health, Adult Care and Wellbeing Scrutiny Committee was held on 5 September 2018.
- 1.3 The Health, Adult Care and Wellbeing Scrutiny Committee has the overview and scrutiny function responsibilities for scrutiny of health, adult social care and Public Health.

2 Update

- 2.1 Details of the main issues discussed at the meeting held on 5 September 2018 are detailed below:
 - **East Midlands Ambulance Service (EMAS) – Shaping their Vision** - The Committee considered and put together its response to EMAS' proposed vision for the future, ambitions and aims
 - **Northamptonshire Local System Review report and action plan** - The Committee considered the formal report of the CQC Review and actions to result from it.
 - **Cabinet Member for Adult Social Care** – The Cabinet Member discussed with the Committee his priorities and challenges for the Portfolios that relate to the Committee's remit.

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Northampton Borough Council

Overview and Scrutiny

2.2 In addition, the Committee considered the development and delivery of its work programme for 2018/2019

3 Conclusions

3.1 That the update is noted.

3.2 That regular updates of the work of Northamptonshire County Council's Health and Adult Care and Wellbeing Scrutiny Committee be provided by Councillor Cathrine Russell to this Committee.

3.3 The next meeting of Northamptonshire County Council's Scrutiny Committee is scheduled for 7 November 2018 commencing at 10:00am and an update on this meeting will be provided to the Committee also.

Brief Author: Tracy Tiff, Overview and Scrutiny Officer, on behalf of Councillor Cathrine Russell

11 September 2018

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